

NATIONAL OFFICER CANDIDATE SELECTION PROCESS IN MONTANA

Montana is eligible to nominate two national officer candidates annually, one at-large and one regional candidate. Candidates may be affiliated as a comprehensive or occupational member of FCCLA.

Qualifications

The qualifications for a national officer candidate are:

- a. Candidates must have an unweighted cumulative 3.25 GPA for the previous 3 semesters.
- b. Active participation in FCCLA on local, district and state levels
- c. Contribution to family and consumer sciences education program
- d. Participation in school and community activities
- e. Job experience
- f. Personal qualities
- g. Recommendations by chapter, advisor, administrator, and state association
- h. Minimum of 2 semesters of family and consumer sciences classes
- i. Junior class standing, preferably

Procedures

1. A current FCCLA advisor will serve as coordinator for the national officer candidate selection process at the state conference.
2. A written test will be required of all national officer candidates. Applicants must score at least 80% on the test to be eligible to advance to the interview. Candidates are urged to use the website and all FCCLA resource materials that have been distributed to advisors to prepare for the test.
3. The written test will be given the first evening of the state conference.
4. Three to five judges will interview all national officer candidates who advance to this stage of the process.
5. In preparing for the interview, candidates should expect questions on personal future goals, personal leadership qualities, importance of career and technical education, the role of a national officer, and application of FCCLA programs. Candidates are expected to apply themselves to different situations that require application of FCCLA facts, programs and processes.
6. During the interview candidates will give a speech up to three minutes in length, on a topic provided in advance by the coordinator.
7. Applicants must score an average of at least 80% on the national officer candidate evaluation form to qualify as one of the two Montana National Officer Candidates. Should no candidate or only one candidate qualify with the minimum 80% score, the final determination of an eligible candidate will be left to the discretion of the state advisor.
8. Candidates will not receive their evaluation sheets; however, the coordinator will send a letter to each candidate summarizing candidate selection.

MONTANA NATIONAL OFFICER CANDIDATE

Candidate's Name		Parents or Guardian
School Name	School Address	School Phone
Home Address	City, State, Zip	Home Phone
Advisor's Name	Comprehensive or Occupational	Years in FCCLA

1. List Family and Consumer Sciences courses(s) and grade level when taken or Family and Consumer Sciences Occupational related courses, grade level when taken, and area of occupational training (food service, clothing, childcare, etc.) Please list the course titles as they appear on your transcript.

Attach an official copy of your High School Transcript. **GRADE POINT AVERAGE** _____

2. Activities & leadership positions — summarize in space allowed: DO NOT ATTACH ADDITIONAL PAGES!

Chapter _____

District _____

State _____

School _____

Community _____

3. Submit two (2) letters of recommendation from an employer, school official, clergyman, etc. (Preferably not from the FCCLA Advisor).
4. On a separate piece of paper, provide a narrative description, which does not exceed 160 words, indicating what qualifies you as a national officer candidate.

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• **Please attach a picture here. Thank You.**

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NATIONAL OFFICER CANDIDATE EVALUATION

Chapter: _____

Candidate: _____

Evaluation Criteria	Points Possible	Judge's Score	Comments
1. Application			
• Complete, informative, neat	5		
• Contributions to FCCLA and family and consumer sciences education at local, district and/or state level	15		
• Participation in school & community activities	5		
• Above average scholastic rating	5		
2. Appearance			
• Business attire, well-groomed, good posture	5		
3. Verbal/Nonverbal Communication			
• Eye contact, poise, body language	10		
• Clarity of expression, ability to express ideas, grammar	15		
4. Personal Qualifications			
• Knowledge of organization from written test	10		
• Response to oral interview questions	25		
• Creative, confident, mature, responsible, enthusiastic	5		
Total	100		



FCCLA National Officer Candidate Application

If selected as Montana's National Officer Candidate, I will assume the additional duties of State Officer outlined in the Constitution of the Montana Association of Family, Career and Community Leaders of America and fulfill the following expectations.

State Officers represent all members of the State Association and are looked to by members as an example and a leader. Applicants should consider each of the following statements carefully before signing the application. To be considered a National Officer Candidate, this application must be signed and accompany the National Officer application.

1. Committing to serve the Association by role modeling professional and responsible behavior at all times.
2. Conscientiously serving the Association and assisting FCCLA members and chapters.
3. Setting an example for members of the State Association as a good student, a responsible courteous person, and a good citizen.
4. Representing the State Association credibly at meetings, banquets, and other gatherings when asked to do so.
5. Speaking on behalf of FCCLA at a minimum of two meetings/functions outside of the organization during my term of office.
6. Thoroughly familiarizing myself with the constitution and policies of the organization, with parliamentary procedure, and with the total family and consumer sciences education program.
7. Encouraging FCCLA members to take an active part in the organization, school and community.
8. Striving to maintain a good working relationship between FCCLA and the public.
9. Attending all FCCLA State Executive Council meetings (not to exceed five per year), which include the National FCCLA Leadership Meeting. (You will be responsible for expenses, which could amount to as much as \$1,000.00 to attend the National Leadership meeting. Some schools, chapters, and districts help their candidates with a portion of this money, but candidates should be fully committed to paying the total sum when they agree to run for office.)
10. Striving to improve my leadership ability and giving as much time as required to carry out my duties as a state officer during the year.
11. Speaking clearly, concisely, and enthusiastically and using proper grammar at all times.
12. Making regular appointments to speak with my local chapter advisor to maintain communication regarding district and state level matters.

I realize that if I plan to take an early graduation option, I will forfeit my duties as State Officer. When I sign below, I recognize that I am committing myself to the responsibilities above.

If selected as one of the 10 national officers during National Leadership Meeting in July, you will be expected to attend week-long meetings in August and January, 1-2 cluster meetings and the following National Leadership Meeting. Your advisor may attend some meetings with you, but you will be expected to travel alone at other times.

Signature of Applicant

CERTIFICATION of Parent or Guardian, Local Advisor, and Administrator.

We have reviewed the application for FCCLA National Officer Candidate/State Officer. If selected, the applicant will have our cooperation in carrying out the responsibilities of the office to the best of his/her ability.

Parent/Guardian_____Date_____

Local Advisor_____Date_____

Administrator_____Date_____

(PLEASE PRINT OR TYPE)

Home Mailing Address of Applicant:

Name_____

Street_____

City/State/Zip_____

Home Telephone_____

First and Last Names of
Parent/Guardian(s)_____

Address (if Different Than Above)_____

School Mailing Address of Applicant:

School_____

Street_____

City/State/Zip_____

School Telephone_____